

Policy

Title: Private Works – Charges

Category: Corporate Governance

Date Last Adopted: 24 August 2020

1. Objectives

To ensure charges for private works undertaken by the City cover all associated costs incurred.

2. Background

The organisation has considerable in-house skills and resources which can be made available for supply to parties outside the organisation.

On occasions that such private works are provided, all associated costs, at a minimum, need to be recouped.

3. Policy

That in any case where the City has undertaken work, for which it is not responsible nor has directed to be undertaken, and is carried out at the specific request of a third party/organisation, that work shall be charged out to include all direct and indirect costs incurred by the City with an appropriate profit margin.

Any request waiving or reducing a charge for private works will be referred to the Council for decision.

4. Legislation, Terminology and References

Not applicable.

Responsible Officer:	Director City Enablers
Policy first adopted by the Council:	
History	
Amended by Council	07/03/2016
Approved by Council	23/09/2019
Amended by Council	24/08/2020
Next Review Date:	Within 2 years of last review.
File Reference:	F16/65298
