

Policy

Title: Charges – Occupation Licences

Category: Roads, Traffic and Walkways

Date Last Adopted: 15 February 2022

1. Objectives

To facilitate the determination of an appropriate fee for occupation licences.

2. Background

Occupation licences may be issued in accordance with the *Public Spaces By-Law 2018* which states that “a person may not occupy a public space unless they have been issued a permit to do so”. This policy allows for an appropriate or nominated minimum fee to be charged for the private use of the highway.

3. Policy

That:

1. Where the land is of ascertainable value to the licensee, the fee be determined by a registered valuer and subject to separate approval of Council.
2. Where the land is not of ascertainable value to the licensee the fee be determined by the Council in the annual review of fees and charges.
3. Where the land is a mere acknowledgement of a superior title, the fee be a nominal rental not less than \$50 per annum, if demanded.

4. Legislation, Terminology and References

Public Spaces By-Law 2018

Responsible Officer:	Director City Planning
Policy first adopted by the Council:	25/3/1985
History	
Amended by Council	15/12/2003
Amended by Council	9/6/2009
Amended by Council	7/3/2016
Amended by Council	23/9/2019
Reviewed by Council	15/2/2022
Next Review Date:	September 2023
File Reference:	F16/65264
