

Application to construct public infrastructure



City of HOBART

When to use this form

Use this form if you want to apply to build new roads or storm water infrastructure that will be handed over to the City of Hobart to become public infrastructure. It is important to note that you must have planning and building approvals from Council prior to submitting this application.

Before a permit is issued payment of a security bond for the protection of Council infrastructure is required. This amount will be calculated based on the proposed works, associated level of risk and the expanse of the City's infrastructure likely to be affected. Prior to a permit being issued we will forward a payment request to you which will advise the amount of the bond to be paid.

For your application to be considered please provide the supporting documents listed below:

- Quality Management System to ISO 9001:2000 certification
- Environmental Management System ISO 14001:2004 certification
- Occupational Health and Safety requirements to AS 4801:2001 certification
- Soil and Water Management Plan
- Traffic and Parking Plan
- Copy of Certificate of Currency for the public liability insurance in the name of the individual or company making this application with the City of Hobart noted as the Principal. Cover to be \$20,000,000 for any one occurrence
- Copy of Certificate of Currency insuring against liability for death or injury to persons employed by the Contractor
- Copy of Certificate of Currency (subcontractors) insuring against liability for death or injury of their workers
- Certificate of qualifications and accreditation to perform the works
- Copy of safety induction program complying with *Work Health and Safety Act 2012*
- Certification of competence in Safe Working in Confined Spaces
- Copy of Safe Work Method Statement for the works
- Copy of Third Party agreements (required for work on or over property owned by a third party)
- Copy of specification (if not Municipal standard)
- Copy of Traffic Management Plan

Issued under *Urban Drainage Act 2013*, *Local Government Act (Highways) Act 1982*, *Local Government (Building and Miscellaneous Provisions) Act 1993*, City of Hobart Policy 7.06.08

Applicant details

Are you applying as an individual or a company? (Select 1 option) Required

individual

company

Answer this question if you selected 'individual' in *Applicant details > Are you applying as an individual or a company?*

First name Required

Answer this question if you selected 'individual' in *Applicant details > Are you applying as an individual or a company?*

Last name Required

Answer this question if you selected 'company' in *Applicant details > Are you applying as an individual or a company?*

Company name Required

Email address Required

Telephone number Required

Street address Required

Is this your postal address? (Select 1 option) Required

- yes
 no

Answer this question if you selected 'no' in *Applicant details > Is this your postal address?*

Postal address Required

Answer this question if you selected 'individual ' in *Applicant details > Are you applying as an individual or a company?*

Are you the contact person? (Select 1 option) Required

- yes
- no

Answer this question if you selected 'yes' in *Applicant details > Are you the contact person?*

Preferred contact method (Select 1 option) Required

- email
- telephone
- Australia Post

Complete this section if you:

- selected 'company ' in *Applicant details > Are you applying as an individual or a company?*

Or if you:

- selected 'no' in *Applicant details > Are you the contact person?*

Contact person details

Answer this question if you:

- selected 'no' in *Applicant details > Are you the contact person?*

Or if you:

- selected 'company ' in *Applicant details > Are you applying as an individual or a company?*

First name Required

Answer this question if you:

- selected 'no' in *Applicant details > Are you the contact person?*

Or if you:

- selected 'company ' in *Applicant details > Are you applying as an individual or a company?*

Last name Required

Email address Required

Telephone number Required

Street address Required

Is this your postal address? (Select 1 option) Required

- yes
- no

Answer this question if you selected 'no' in *Contact person details > Is this your postal address?*

Postal address Required

Preferred contact method (Select 1 option) Required

- email
- telephone
- Australia Post

Property owner's details

First name Required

Answer this question if you:

- selected 'no' in *Applicant details > Are you the contact person?*

Or if you:

- selected 'company' in *Applicant details > Are you applying as an individual or a company?*

Last name Required

Address Required

Telephone number Required

Email address

Location and description

Property address Required

Description of works Required

What is the expected completion date for the works? Required

(submitting online? Use the calendar icon on the right to select the date)

D	D	M	M	Y	Y	Y	Y
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Development application number Required

Approved plan numbers (this includes the plans approved by Council and stamped approved for construction roads and/or stormwater)

Contacts

Site supervisor

Full name Required

Mobile telephone number Required

Professional engineer

Business name Required

Full name Required

Mobile telephone number Required

Email address

Supporting documentation

As part of your application please make sure you have attached your supporting documentation as required below.

Quality Management System to ISO 9001:2000 certification Required



Please attach all files to the end of this form before submitting it.

Environmental Management System ISO 14001:2004 certification Required



Please attach all files to the end of this form before submitting it.

Occupational Health and Safety requirements to AS 4801:2001 certification Required



Please attach all files to the end of this form before submitting it.

Soil and Water Management Plan Required



Please attach all files to the end of this form before submitting it.

Traffic and Parking Plan Required



Please attach all files to the end of this form before submitting it.

Copy of Certificate of Currency for the public liability insurance with the City of Hobart noted as the Principal. Cover to be \$20,000,000 for any one occurrence Required



Please attach all files to the end of this form before submitting it.

Copy of Certificate of Currency insuring against liability for death or injury to persons employed by the Contractor Required



Please attach all files to the end of this form before submitting it.

Copy of Certificate of Currency (subcontractors) insuring against liability for death or injury of their workers Required



Please attach all files to the end of this form before submitting it.

Certificate of qualifications and accreditation to perform the works Required



Please attach all files to the end of this form before submitting it.

Copy of safety induction program complying with Work Health and Safety Act 2012 Required



Please attach all files to the end of this form before submitting it.

Certification of competence in Safe Working in Confined Spaces Required



Please attach all files to the end of this form before submitting it.

Safe Work Method Statement Required



Please attach all files to the end of this form before submitting it.

Copy of Third Party agreements (required for work on or over property owned by a third party) Required



Please attach all files to the end of this form before submitting it.

Copy of specification (if not Municipal standard) Required



Please attach all files to the end of this form before submitting it.

Copy of Traffic Management Plan Required



Please attach all files to the end of this form before submitting it.

Please provide the Traffic Controller's name and qualification who prepared the Traffic Management Plan.

Terms and Conditions

In submitting this application I undertake to:

- record the works by telephoning the City's Engineering Surveyor on (03) 6238 2744 within 48 hours prior to the backfilling.
- install all barricades, lighting, signage and engage staff to comply with the requirements of Australian Standard 1742.3 Traffic Control for Works on Roads, Australian Standard Field Guides and the Department of State Growth's publication Traffic Control at Work Sites.
- pay for all road closure, advertising and parking fees.
- have the various service authorities infrastructure/plant located and to coordinate with service authorities any service alternations necessary in conjunction with the works.
- pay all costs associated with other service authorities.
- comply with statutory emission limits for noise, dust, erosion, and sedimentation and any direction by an authorised agent.
- deliver information sheets supplied by the City to the adjacent property owners.
- exercise all due diligence, care and courtesy in meeting the requirements of the general public.
- notify the City giving 5 days notice of road closures and to pay associated fees.
- work within the standard times of 7am and 6pm weekdays unless approved otherwise.
- not to obstruct drainage systems.
- to advise the City's Project and Development Inspector (telephone number 6238 2967) within 24 hours notice of a required inspection.
- pay all costs associated with the inspection and testing of all works.
- reinstate highway surfaces with 100% compliance within 3 days of commencement of works, unless a longer period is formally requested and approved.
- engage the City's Civil Works Unit to perform all live connections to the City's mains and to pay for all costs associated with such works.

Indemnity and declaration

Indemnity statement

a. If a permit is issued by the Council as requested by this application then the applicant is responsible for and indemnifies and will keep Council and each of Council's officers, employees, agents and contractors (Indemnified Persons) indemnified in respect of any claim, demand, action, damage, loss, liability, cost, charge, expense, outgoing or payment which Council or any of the Indemnified Persons pay, suffer, incur or are liable for as a consequence of or arising directly or indirectly from any or all of the following:

- (i) any breach or failure to comply with the conditions of the permit by the applicant and/or the applicant's employees, agents, contractors or invitees;
- (ii) any unlawful, wilful or negligent act or omission of the applicant and/or the applicant's employees, contractors, agents or invitees;
- (iii) any event, circumstance, matter or thing being at any time found to be other than as warranted or represented by the applicant, whether in the application, the permit or otherwise.

b. By making this application, the applicant is offering to be bound by this indemnity and this may be relied upon by the Council as a binding agreement if a permit is granted.

c. This agreement to indemnify does not merge on the expiry or cancellation of the permit, and the applicant will remain bound by the indemnity after the permit has expired or has been cancelled.

Declaration

I have attached the following documents as part of my application: (Select 1 or more options)

- Quality Management System to ISO 9001:2000 certification. **Required**
- Environmental Management System ISO 14001:2004 certification. **Required**
- Occupational Health and Safety requirements to AS 4801:2001 certification. **Required**
- Soil and Water Management Plan. **Required**
- Traffic and Parking Plan. **Required**
- Copy of Certificate of Currency for the public liability insurance with the City of Hobart noted as the Principal. Cover to be \$20,000,000 for any one occurrence. **Required**
- Copy of Certificate of Currency insuring against liability for death or injury to persons employed by the Contractor. **Required**
- Copy of Certificate of Currency (subcontractors) insuring against liability for death or injury of their workers. **Required**
- Certificate of qualifications and accreditation to perform the works. **Required**
- Copy of safety induction program complying with Work Health and Safety Act 2012. **Required**
- Certification of competence in Safe Working in Confined Spaces. **Required**
- Copy of Third Party agreements (required for work on or over property owned by a third party). **Required**
- Copy of specification (if not Municipal standard). **Required**
- Copy of Traffic Management Plan. **Required**
- Copy of Safe Work Method Statement **Required**

In making this application: (Select 1 or more options)

- I declare the information and attachments I have provided are true and correct and I agree to comply with all clauses of the indemnity statement outlined above. **Required**
- I declare the work will be carried out as shown on Council approved drawings and to maintain municipal standard specification or other approved specifications (copy included with this application). **Required**
- I am duly authorised to sign on behalf of the organisation or business named as the applicant (if applicable).
- I agree that by typing my name below I have signed this application. **Required**

Name of signatory **Required**

Date **Required** (submitting online? Use the calendar icon on the right to select the date)

D	D	M	M	Y	Y	Y	Y
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For information on how the City of Hobart manages, handles and protects personal information it collects please refer to the [Privacy Statement and Policy](#).

End of form

Don't forget to attach all files before submitting this form