

Notice to elect a court hearing (infringement notice)



City of HOBART

Use this form if you want to request an external review of your parking fine through the Magistrates Court. This is a requirement of the *Monetary Penalties Enforcement Act 2005*.

Once you have submitted your form, you will be served with a summons to appear in court.

Please be aware that if you elect a court hearing and plead guilty or are found guilty by a Magistrate, you may be ordered to pay the Council's legal costs which could be a significant amount. For enquiries about potential costs contact parking administration on 6238 2780.

Before choosing an external review please [request a review of your parking fine](#).

Personal details

First name Required

Middle name

Last name Required

Date of birth Required

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Email address Required

Telephone number Required

Street address Required

This needs to be your full address, including **Suburb, State and Postcode**. You have 2 options for selecting your address using this online form:

- if you are at your street address when completing this form select 'use my current location' (make sure location is enabled on your device) OR
- start typing your address in the field above until your address appears. Select your address by clicking on it.

Preferred contact method (Select 1 option) Required

- email
- telephone
- Australia Post

Were you responsible for the vehicle at the time you received the parking fine? (Select 1 option)

- yes
- no

This information applies if you selected 'no' in *Personal details > Were you responsible for the vehicle at the time you received the parking fine?*

As you weren't responsible for the vehicle you will need to provide a [statutory declaration](#) detailing the name, address and date of birth of the driver so that the parking fine may be transferred into their name.

If you are submitting this form online you can complete and save the statutory declaration and upload it in the statutory declaration section below.

Other ways you can get this to us are:

- email - coh@hobartcity.com.au
- post - Parking Administration, GPO Box 503 Hobart 7001
- in person - Customer Service Centre, 16 Elizabeth Street, Hobart

Answer this question if you selected 'no' in *Personal details > Were you responsible for the vehicle at the time you received the parking fine?*

Statutory declaration Required (file size is per each file attached)



Please attach all files to the end of this form before submitting it.

Business or organisation details

If the vehicle is registered to a business or organisation please complete these details. The person completing this form must be authorised to sign on behalf of the business or organisation.

Organisation or business name

Business identification number (e.g. ACN)

First name

Last name

Position

Details of the vehicle and infringement notice

Infringement notice number Required

Vehicle registration number Required

Infringement notice date Required

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Why have you chosen to have this matter heard in the Magistrates Court? Required

Please include any documents that may support this.



Please attach all files to the end of this form before submitting it.

Declaration

By submitting this form I acknowledge and understand that:

1. the parking fine cannot be paid until the Court has made a decision
2. I may be liable for the council's costs of the prosecution
3. I will be served with a summons to attend Court as part of this process.
4. by typing my name below I have signed this form.

Name of signatory Required

Date Required

D	D	M	M	Y	Y	Y	Y
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For information on how the City of Hobart manages, handles and protects personal information it collects please refer to the [Privacy Statement and Policy](#).

End of form

Don't forget to attach all files before submitting this form